

Stocktake Interface Changes To OpSuite

Overview

To improve the performance of OpSuite Stock Taking, the Items & Results grid have been removed to improve loading times. Items can be searched for by using the 'Search Items' or 'Search Results' facilities, with OpSuite's Stock Take Standard Reports now available from within the Stock Take module.

The Stock Take filters on the left-hand side are exactly the same, what has now been removed is the Items grid – This grid view has been moved to the 'Edit Items' on the right-hand side (for more detail, please see further down in document).

The user can see how many items are in the batch, as well as being able to search for an item via the 'Search Items' field and selecting the binocular icon, search results for an item will appear as follows:

Stocktake Item Details

Delete

Cancel

Save

Help

Status

Discrepancy

Store Description

Michael's Lovely Eccles Cake £1.20 [410774] [Cafe\Cakes&Desserts]

Skus

410774

Barcode Number

663595341011

Reorder Number

Department Name

Cafe

Category Name

Cakes & Desserts

Supplier Name

XYSTOS (FLAME & FRAGRANCE)

Colour

Size

Miscellaneous

Manufacturer

Product Line

Bin Location

Reason Code

Stocktake

Discrepancy Calculation

Creation Date

Notes

<Edit Notes>

Last Counted

Quantity Counted

Discrepancy

Qty On Hand

0

Qty on Hand at Creation

0

Qty at First Scan

Qty at Last Scan

Adjusted Count

Movement Qty

0

Cost at Creation

£2.39

Expected Cost

£0.00

Actual Cost

£0.00

Discrepancy Cost

£0.00

Price at Creation

£4.99

Expected Price

£0.00

Actual Price

£0.00

Discrepancy Price

£0.00

The Discrepancy Calculation, Quantity Counted, Notes and Reason Code can be amended from here. The user can also view all the movements, since the count has been open.

An item can be deleted from the Stocktake from here, by selecting the Delete option.

On the right-hand side there is an 'Item Details Report', which will show the user what items are in the batch. This can be exported into Excel, for users who carry out manual counts, this report can also be used for recounts.

Location

The Bakewell Tart Emporium

Reference

Food Hall Stock Take

View Report

Department

Admin, Aggregates, Aquarium, A

Reason Code

Stocktake, Stocktake Feb 2017

Category

Default Subgroup, Delivery Cha

Counted Date

☒ NULL

Supplier

151 PRODUCTS LTD, A & E LEIS

Batch Number

22132138

Qty Counted Filter

Quantity Greater Than

Qty Counted Amount

0

Qty Expected Filter

Any

Qty Expected Amount

Movement Qty Filter

Any

Movement Qty Amount

Discrepancy Filter

Any

Discrepancy Amount

Item Description

1 of 1

100%

OpSuite POS Test (Enterprise)

Stocktake Item Details (not grouped)

Report Date: 02/01/2019 10:58:56

For Locations: The Bakewell Tart Emporium

Filter: (Department = All | Category = All | Supplier = All | Batch Number = 22132138 | Reference = Food Hall Stock Take | Reason = All | Counted Date =)

Users can now select **‘Report’** in the top right-hand corner of the screen, which opens the ‘Stock Take List’ Standard Report – This report will give the user a complete overview of the Stocktake, this is where a total Discrepancy value can be taken from, before the Stocktake is committed.

Location: Reference:

Department: Reason Code:

Category: Counted Date: ☒ NULL

Supplier: Discrepancy (+ or -):

Batch Number: Hide Notes: ☒ True ☐ False

1 of 1 100%

OpSuite POS Test (Enterprise)

Stocktake List

Report Date: 02/01/2019 10:46:50

For Locations: The Bakewell Tart Emporium

Filter: (Department = All | Category = All | Supplier = All | Batch Number = 22132138 | Reference = Food Hall Stock Take | Reason = All | Counted Date = | Discrepancy = Positive)

Location	Dis'py Calc'n	Reason	SKU	Description	Quantity Counted	Cost Counted	Quantity Expected	Cost Expected	Moves Since Counted	Dis'py @ Cost	Dis'py @ Retail	Unit Cost	Unit Retail
Department	Dis'py Calc'n	Reason	SKU	Description	Quantity Counted	Cost Counted	Quantity Expected	Cost Expected	Moves Since Counted	Dis'py @ Cost	Dis'py @ Retail	Unit Cost	Unit Retail
Supplier	Dis'py Calc'n	Reason	SKU	Description	Quantity Counted	Cost Counted	Quantity Expected	Cost Expected	Moves Since Counted	Dis'py @ Cost	Dis'py @ Retail	Unit Cost	Unit Retail
Report Total					744.00	£1,784.92	-1.00	-£2.21	0.00	745.00	£1,787.13	£2,811.12	
Batch = 22132138					744.00	£1,784.92	-1.00	-£2.21	0.00	745.00	£1,787.13	£2,811.12	
Location: The Bakewell Tart Emporium					744.00	£1,784.92	-1.00	-£2.21	0.00	745.00	£1,787.13	£2,811.12	
Department: Food					744.00	£1,784.92	-1.00	-£2.21	0.00	745.00	£1,787.13	£2,811.12	
Category: Christmas Food Non Vat					15.00	£52.65	0.00	£0.00	0.00	15.00	£52.65	£39.38	
COTTAGE DELIGHT					15	£52.65	0.00	0	0.00	15.00	£52.65	£39.38	£3.51 £2.62
Batch Stocktake 010215 Duck Bill Pate w Crystallised Orang													
Category: Food					508.00	£1,304.21	0.00	£0.00	0.00	508.00	£1,304.21	£2,258.94	
Category: Food Non Vat					221.00	£428.06	-1.00	-£2.21	0.00	222.00	£430.27	£512.81	

Edit Items

Now that the grid has been removed, users can still edit items in bulk, by selecting 'Edit Items'

The 'Edit Items' dialog box is shown. It features a title bar with 'Edit Items', 'Cancel', and 'Help' buttons. The main content area is divided into three sections:

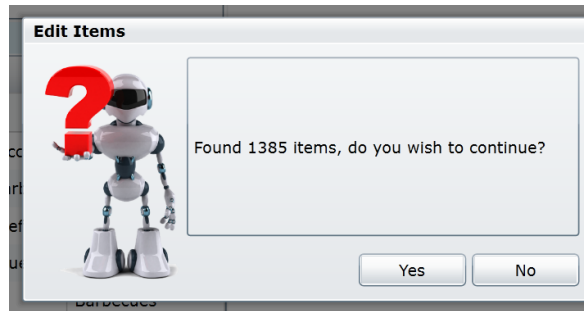
- Department:** A dropdown menu and a list of items. 'Barbecues' is selected.
- Categories:** A table with columns 'Category' and 'Department'. The table lists several categories under the 'Barbecues' department, with 'Barbecue Accesso' selected.
- Discrepancy:** Input fields for 'Value' and 'Quantity', each with a dropdown menu and an 'Absolute' checkbox. There are also checkboxes for 'Has Movements' and 'Include Uncounted'.

An 'Apply' button is located at the bottom right of the dialog.

Users can filter by Department, Category or Bin. Users can also then choose to filter by the Discrepancy Value or Quantity. Further to this, users can filter the items so that only movements or uncounted items can be viewed.

There are Absolute checkboxes for Quantity and Value, so if you were wanting to filter on a Value of > 100, with Absolute checked, this would provide you with Values, both positive (100) and negative (-100). With Absolute unchecked, you would just get positive discrepancy values (100 +) or negative discrepancy values (100 -).

Once you have chosen the filters, the user is told how many items will appear in the results:



The items grid will then be displayed.

Edit Items

Cancel

Save

Help

Lines per page100

14

Page 1 of 14

Total Items: 1,385

Status	SKU	Qty Counted	Discrepancy Qty	Discrepancy Cost	Current Qty On Hand	Movement Qty	Discrepancy Calc	Description	Department	Category	Barcode Number	Bin	Area	Qty at Creation	Qty at First Scan	Qty at Last Scan	Notes	Reason Code
Undefined	410774				0	0	Creation Date	Michael's Lovely	Cafe	Cakes & Desserts	663595341011			0			<Edit Notes>	
Undefined	288966				0	0	Creation Date	Longburn Lump	Barbecues	Barbecue Accessories	5051459126624			0			<Edit Notes>	
Undefined	030726				0	0	Creation Date	Citronella Candle	Barbecues	Barbecue Accessories	5027744010312			0			<Edit Notes>	
Undefined	288965				0	0	Creation Date	Longburn Brique	Barbecues	Barbecue Accessories	5051459126617			0			<Edit Notes>	
Undefined	354335				0	0	Creation Date	Base - Metal Nes	Barbecues	Barbecue Default	665719302076			0			<Edit Notes>	
Undefined	326560				0	0	Creation Date	Disposable Barbe	Barbecues	Charcoal Barbeques	5033849039516			0			<Edit Notes>	
Undefined	354338				0	0	Creation Date	Table Nest For E	Barbecues	Barbecue Default	665719113238			0			<Edit Notes>	
Undefined	354353				0	0	Creation Date	Egg Mate Shelve	Barbecues	Barbecue Default	665719301048			0			<Edit Notes>	
Undefined	354369				0	0	Creation Date	Embrd Cover For	Barbecues	Barbecue Default	665719115089			0			<Edit Notes>	
Undefined	354371				0	0	Creation Date	Egg Dome Cover	Barbecues	Barbecue Default	665719113450			0			<Edit Notes>	
Undefined	354388				0	0	Creation Date	Halfmoon Raised	Barbecues	Barbecue Default	665719101075			0			<Edit Notes>	
Undefined	354402				0	0	Creation Date	Monster Brush-R	Barbecues	Barbecue Default	665719003225			0			<Edit Notes>	
Undefined	354403				0	0	Creation Date	Porcelain Rack C	Barbecues	Barbecue Default	665719201201			0			<Edit Notes>	
Undefined	354419				0	0	Creation Date	Paella Grill Pan B	Barbecues	Barbecue Default	665719002167			0			<Edit Notes>	
Undefined	265735				0	0	Creation Date	Bamboo Garden	Barbecues	Barbecue Accessories	5024160813145			0			<Edit Notes>	
Undefined	265736				0	0	Creation Date	Garden Oil Torch	Barbecues	Barbecue Accessories	5024160813275			0			<Edit Notes>	
Undefined	298856				0	0	Creation Date	900 Series 3 Bur	Barbecues	Gas Barbeques	665528004475			0			<Edit Notes>	

Within this grid, there are a variety of fields that can be amended. You are now able to sort and filter on ALL the above columns.

Results Tab

Stocktake

Location: The Bakewell Tart Emporium

Batch Number: 7676805

Reference: Food Hall Stock Take

Time Created: 14/12/2018 13:55

Time Closed:

Commit Mode: Create Inventory In and Out Documents

Calculation Mode: Uncounted as Discrepancy

Discrepancy Calculation: First Scan less Movement

Items Results

Number Of Items Counted: 90

Number Of Counts: 60

Search Results:

Import Add Export Counted Report

Number of Items Counted – Shows the total number of Items which have been counted in the stock take batch

Number of Counts – Shows how many physical ‘Scans’ have been completed

Search Results – Search for an item by Sku, Barcode or Alias to spot check items, the below window will appear for the user to see all counted results for the item including the ability to delete a selected counted result if required (shown below).

Stocktake Item Results

Lines per page: 10 | Page: | Total Scans: 2

Selected	SKU	Description	Date Counted	Qty Counted	Who Counted	Qty On Hand When Counted	Cost When Counted	Price When Counted	Area	Notes
☐	017760	Tunnocks Caramel Wafers x 4 SO	12/18/2018 3:54 PM	23	Davidson Richards	0	£0.69	£0.99	Shop	<Edit Notes>
☐	017760	Tunnocks Caramel Wafers x 4 SO	12/18/2018 4:04 PM	15	Davidson Richards	0	£0.69	£0.99	Farm Shop Stor	2 x boxes - 1 half full

Delete Cancel Save Help

Counted Report – If you wish to see how many scans have been created for an item, or all the items within the Stocktake, you can view this information in the ‘Stocktake Counted List’ Report – This report shows all scans, in the order of the scan, please see below an example:

Location
The Bakewell Tart Emporium
Batch Number
22132138
View Report

Reference
Food Hall Stock Take
Counted Date
☐ NULL

Item Description
Area
, 1, Food Hall Stores, Stoneware

Qty Counted Filter
Any
Qty Counted Amount

1 of 1
100%

OpSuite POS Test (Enterprise)

Stocktake Counted List (scanned order)

Report Date: 02/01/2019 11:06:19

#Error

Filter: Batch = 22132138 | Reference = Food Hall Stock Take | Area = All | Qty Counted = Any

Batch	Reference	Barcode	SKU	Description	Counted By	Notes	Area	Qty Counted
22132138	Food Hall Stock Take	5017781477555	010215	Duck Bill Pate w Crystallised Orang	dri		Food Hall Stores	15
22132138	Food Hall Stock Take	5017781477193	010226	Super Cheese Straw s	dri		Food Hall Stores	80
22132138	Food Hall Stock Take	5017781477209	010227	Cheese Straw s 150g CD	dri		Food Hall Stores	56
22132138	Food Hall Stock Take	653168000810	010614	..Biscuit, Biscuit... Biscuit	dri		Food Hall Stores	85
22132138	Food Hall Stock Take	5080035427529	146441	Pickled Eggs 690g LP	dri		Food Hall Stores	81
22132138	Food Hall Stock Take	5019378002856	147676	Onion Marmalade 345g	dri		Food Hall Stores	10

Spreadsheet – Imports

Users can still import items, this function has now been enhanced to allow users to be able to import a list of items and ‘Replace’ the counted values in bulk, based on there being an ‘Action’ column in the spreadsheet. If users just import a spreadsheet without the Action column, the counted figures will append, to what has already been counted i.e. 100 have been counted, 50 are imported into the count via a spreadsheet with no Action column = 150.

A	B	C	
SKU	Quantity	Action	
9434	10	Replace	