

2 Getting Even More From OpSuite

We know OpSuite is at the very heart of your retail operations and our role is to help you get the most from your investment. Through listening to your feedback, introducing new features or incorporating new technologies, OpSuite continues to evolve and benefit you all as the wider user community.

We are excited to share even more new features and enhancements now available as detailed below.

If you have any questions or need help, please don't hesitate to contact our OpSuite support team on 01332 383231 or email – opsuitesupport@davrigh.co.uk.

So What's New?

Mobile

Please refer to the OpSuite Mobile Quick Guides for more information.

1. Price Embedded Barcode Scanning for all Modules

OpSuite mobile now has the ability to scan Price Embedded Barcodes in the following modules:

- Item Query
- Update Qty
- Create Transfer
- Create PO
- Stock Taking
- Queue Busting
- Receive PO
- Receive Transfer
- Issue Transfer
- Pick and Despatch
- Store to Bin
- Bin to Store
- Price List

This will allow you to move, count and update these items from scanning the price embedded barcode on the item.

2. Print Price Reduction Label & Embedded Barcodes

OpSuite Mobile now has the ability scan price embedded barcodes and print a Price Reduction label for the OpSuite POS to scan. The price reduction barcode calculates the weight of the item, allowing for the cashier to scan the price reduction barcode at the correct price and weight. *Please note, OpSuite POS version 1.33 minimum is required. Please contact us to arrange a POS update.*

3. Item Sale Price Editing

In Item Query module – You now have the ability to edit the Item Sale Price based on the role action "edit Price". Sale price cannot be saved if you have not entered a start and end date, this setting is located on the second tab.

4. Ability to create PO, create GRN and commit the qty on the PO in once action on the mobile

Please refer to the guide 'Ability to create PO, create GRN and commit the qty on the PO in one action on the mobile.'

Based on Role Actions, this will enable you to create a Purchase Order from the "Create PO" mobile module, have the option to "Place" a purchase order and/or have the ability to "Commit" the GRN for all items quantities in the purchase order.

Reports

Please note – to use the new reports listed below, they must be enabled in OpSuite Role Manager.

1. NEW Report - Customer Reward 12 month Coupon Usage report

A new report called '12 month Coupon Usage' is now available, showing 12 months of usage per Coupon. Columns include: Qty of Vouchers Used, Value of Vouchers Used and Total Spend (transaction value). Filters are date choice, year and start month. The report will then run 12 months previous to the month chosen.

2. NEW Report - Customer Reward 12 month Campaign Usage report

A new report called '12 month Campaign Usage' is now available, showing 12 months of usage per Customer Reward Campaign. Columns include: Qty Redeemed, Value Redeemed and Total Spent (transaction value). Filters are date choice, year and start month. The report will then run 12 months previous to the month chosen.

Items

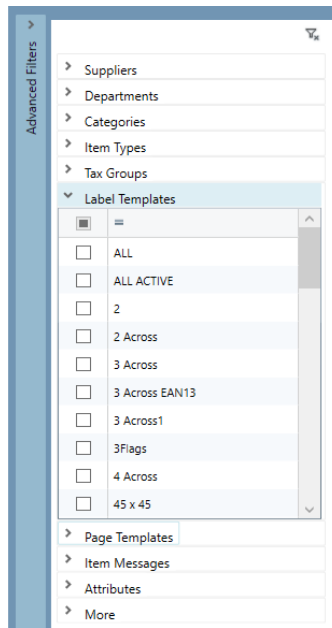
1. New column in the Item History tab named 'Qty Sold'

For Multi-Location sales movements, the QOHC (qty on hand change) shows zero as Sales are not down dating the stock, however in this NEW column 'Qty Sold,' OpSuite will populate the qty of the items which have sold for all sales type movements.

2. The ability to Filter by Label Templates for Items, Departments & Categories

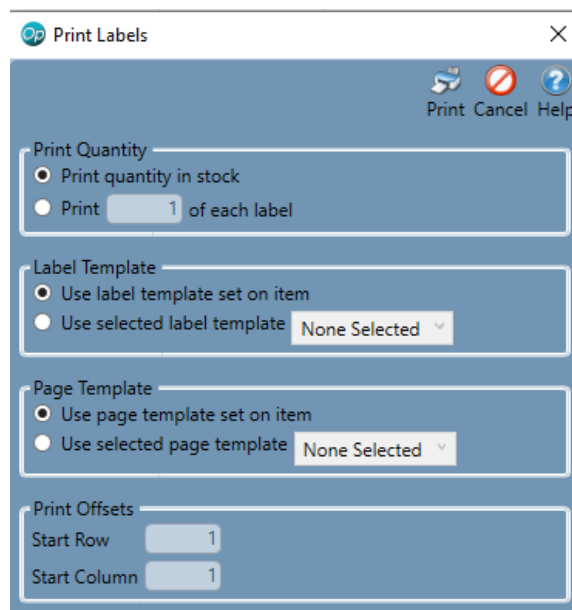
To assist you to find Department, Category and Item who have a label templates assigned, OpSuite has the ability to filter by Label Template in the below modules:

- Item Lookup – Advance filters
- Item Data Management – Additional filter
- Department/Category Lookup – Advance filters
- Department Data Management – Additional filter
- Category Data Management – Advance filters



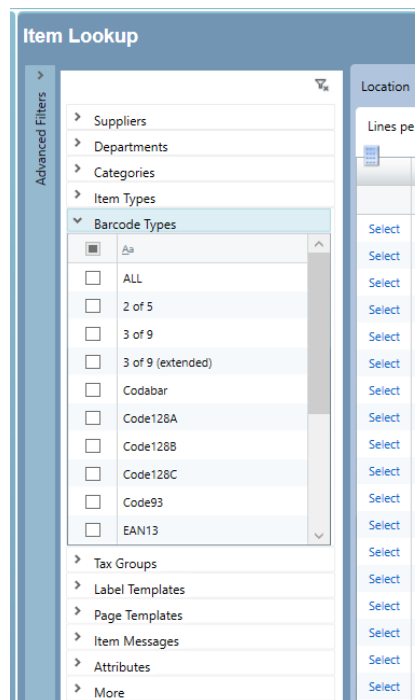
3. Add the ability to specify start row and column when printing labels

You now have the ability to specify start row and column when printing labels so partially used sheets of labels can be reused.



4. Add Barcode Type filter to Item Data Management Edit and Item Lookup

You are now able to filter on Item Barcode Format in Item Data Management Edit and Item Lookup modules. Located on in the “Advanced Filters” section, you can now choose the barcode types to filter the required barcode type.



5. Item Record - NEW "Commodity Code" field

New field added to the Item record, located beneath the Product Line and Manufacture fields, this Commodity code field is 50 characters long.

You can update this from the Item record, Item Data Management Import and Item Data Management Edit. The Active Item Details report has this additional column, the Item Lookup module can be filtered to see this information and printable from the Item Label designer.

Item Info	Location Detail	Associations	Hierarchy	History	Label	Default Messages	Web Content	Attributes	Sales Summary
Manufacturer									
Product Line									
Commodity Code	3303001000								
Unit of Measure	Each								
Barcode Format	Code128B								
Item Settings	☒ Item is Taxable ☐ Must enter price at the POS								

Item Edit

Lookups

> Suppliers

> Departments

> Categories

> Item Types

> Barcode Types

> Tax Groups

> Label Templates

> Page Templates

> Item Messages

> Attributes

More

Show Inactive

All Product Codes

Bin

Supplier Reorder Number

Manufacturer

Product Line

Commodity Code

Date Created

No Date Range Required

Last Updated

No Date Range Required

Reset

Barcode Format: Code1288

Product Line

Commodity Code

Barcode Number

B

I

U

W

Size: 8

Font:

Alignment:

Colour:

Show Border

Store Description

£20.00

AN	AO	AP	AQ
Product Line	Commodity Code	Barcode Number	Alias
	Commodity Code Commodity Code field available for reports and grouping of items, maximum character length 50		

© Davidson Richards 2022

Page 5 of 9

Administration

1. Reason Code Type Names to be updated and ordered

To help with the ordering and understanding of OpSuite Reason Codes, the Reason Code description has been updated and organised into sections.

Reason Code

Description

Reason Type

Start Date

End Date

Select Type

Select Type

OpSuite: Close Inventory Transfer

OpSuite: Close Purchase Order

OpSuite: Customer Credit Account Adjustment

OpSuite: Customer Loyalty Point Manual Adjustment

OpSuite: Delivery Type

OpSuite: Kit Price Adjustment

OpSuite: Manual Item Stock Adjustment (Wastage)

OpSuite: Manual Item Stock Adjustment from Quarantine (Wastage)

OpSuite: Manual Item Stock Adjustment to Quarantine (Wastage)

OpSuite: Multi Stock Bin to Bin Movement

OpSuite: Multi Stock Bin to Store Movement

OpSuite: Multi Stock Store to Bin Movement

OpSuite: Purchase Order Receive to Quarantine (Damages)

OpSuite: Quarantined Inventory from Transfer Out

OpSuite: Quarantined Inventory to Transfer Out Movement

POS: Drop

POS: Item Discounts, including Special Offers

POS: Item Return to Main Stock

POS: Item Return to Quarantine Stock

☒ Active

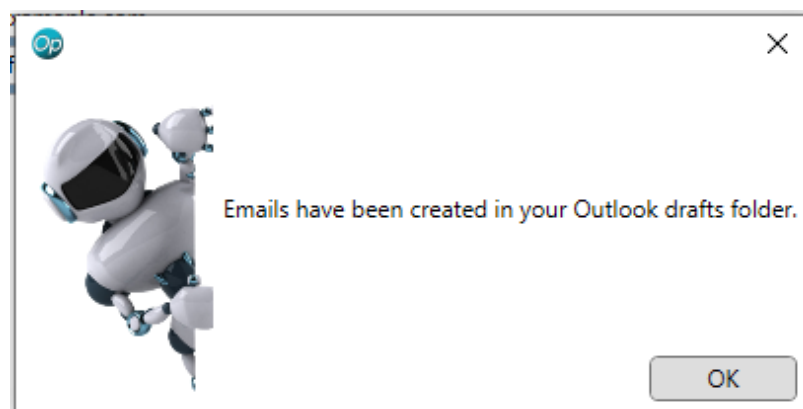
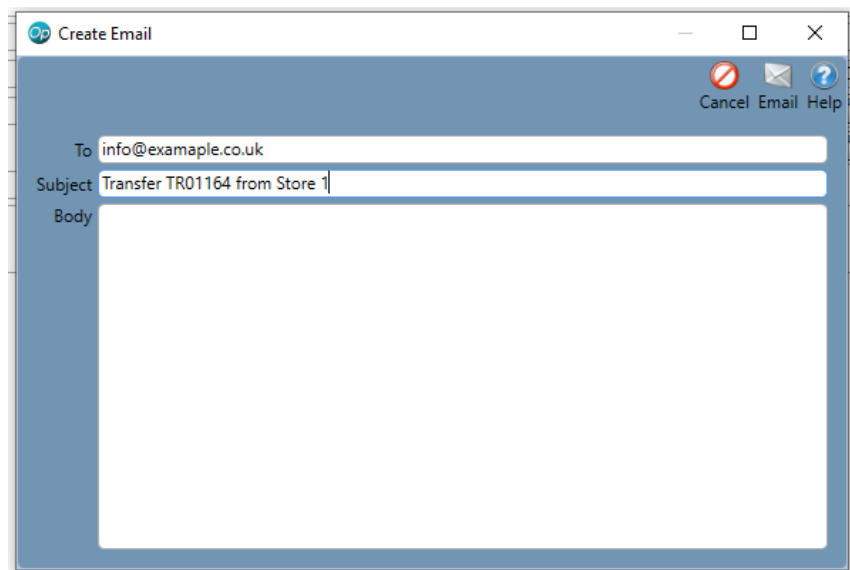
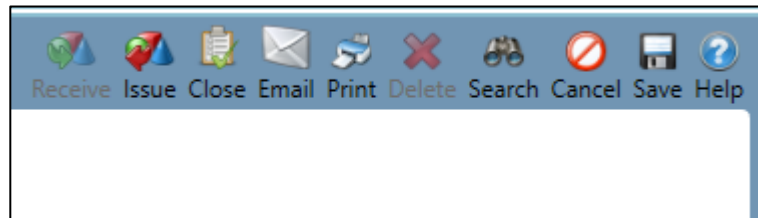
2. Stock Take filter persistence

When navigating in and around OpSuite and then back into a saved Stock Take, the filter selection is remembered by OpSuite to help you recall which filter criteria was last chosen and applied.

Purchasing & Transfers Enhancements

1. Email option from all Transfer Types

Located on each Transfer type - Transfer In, Transfer Out, Inter-Location and Supplier, you have the option to email the transfer as a saved draft email to your Microsoft Outlook client. The email address is taken from the destination (to) contact information, this can be Location or Supplier contact information.



Multi Bin Enhancements

1. Item History Movements for Multi Bin Locations

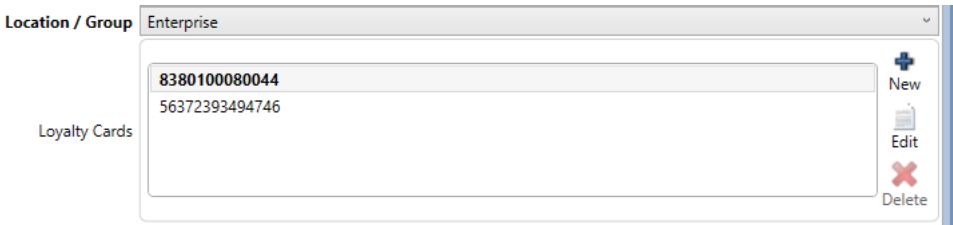
If you have the OpSuite Multibin optional feature, you can now see each type of Multi Bin movements within the Multi Bin Location setup. This information is displayed on the Item record > Item History tab.

Drag a column header here to group by that column		
Date	Type	QC
01/03/2022	Goods Received Note	
01/03/2022	Pick Bin to Bin	
01/03/2022	Pick Bin to Bin	
10/01/2022	Goods Received Note	
10/01/2022	Goods Received Note	
10/01/2022	Quarantined by an Inventory Transfer	
10/01/2022	Quarantined by an Inventory Transfer	
15/11/2021	Quarantined by an Inventory Transfer	

Customer Loyalty

1. Primary loyalty card number is now in bold on the customer card

You can now instantly see which of your customer’s loyalty cards is the primary without selecting each one in turn. OpSuite has now been enhanced so the Primary Card number is now in bold on the Customer card.

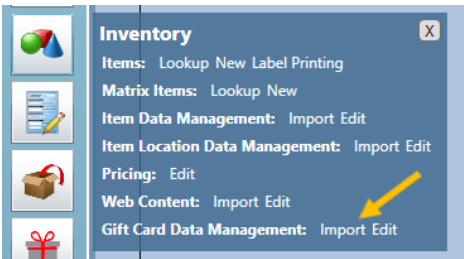


Gift Card Data Management Module

Please refer to the Gift Card Data Management Module guide for more information.

1. Gift Card Import Module

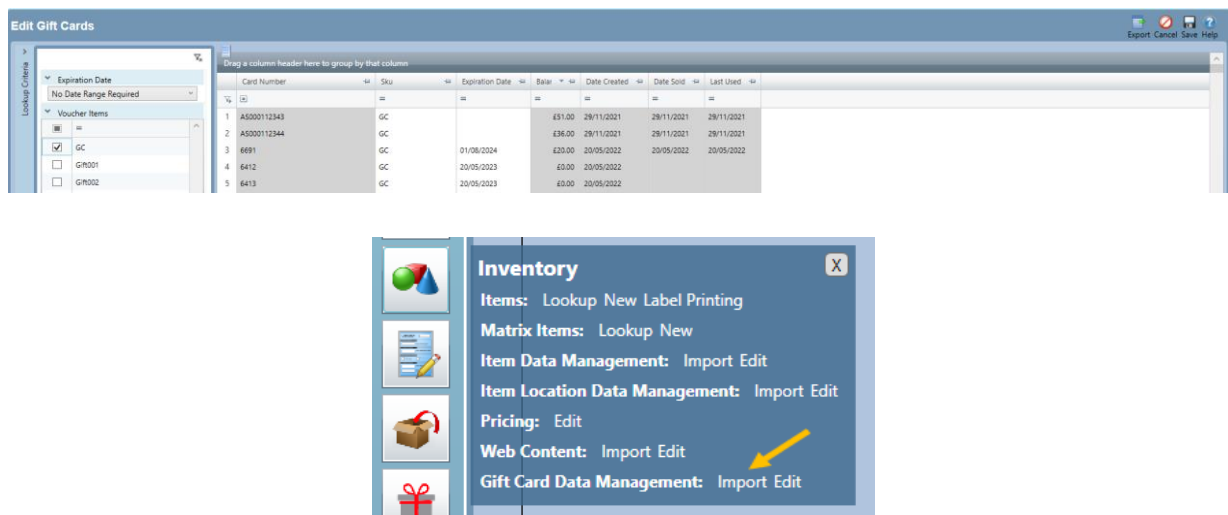
This Gift Card Data Management module has been created so that you can import and edit your own Gift Cards within OpSuite. Within this module, you can upload new Gift Card Numbers against an Item Type “Voucher” SKU, edit Gift Card Numbers, set an expiry date and change the originating SKU.



Please note: Gift Cards cannot be imported with a balance/the balance cannot be added within Gift Card Data Management Edit, as the balance must be added to an OpSuite transaction.
To use this module please enable the required Role Actions

2. Gift Card Edit Module

Located within the Inventory menu, the Gift Card Data Management Edit module provides access to your “Voucher” items for editing. Within this module, you can filter on Gift Card Numbers against an Item Type “Voucher”, filtering on SKU and allowing the edit of Gift Card Numbers, Expiry Dates and originating SKU.



To use this module please enable the required Role Actions

3. New date columns in Purchase Order Lookup

Purchase Order Delivery Date, Purchase Order Cancellation date and Purchase Order Date Required columns have been added to the Purchase Order Lookup screen.

Delivery Date <<	Cancellation Date <<	Required Date <<
☐	☐	☐
		26/05/2022
		17/05/2022
		13/05/2022
16/05/2022	16/05/2022	13/05/2022
02/06/2022	02/06/2022	09/06/2022
		12/05/2022

4. New column to GRN Lookup screen

"Order Being Received Title" column has been added to the GRN lookup screen.